



To Whom It May Concern,

NCRT would like to reach out to all our training partners that continue to work with us. NCRT takes very seriously the health and safety of all our students and instructors, particularly during the COVID pandemic.

While it is certainly disappointing to be limited around classes at this time, NCRT also recognizes the time sensitive needs of our partners for specific training or certifications. We are addressing these needs on an individual basis but thought it prudent to share the updated safety precautions we have put in place when training is held. This serves to not only protect instructors and students, but also to set up the framework for how training will likely continue to be delivered for the foreseeable future.

A few of the things we are implementing to allow for the safest practices possible:

- **Classes will be kept to a maximum of 24 students until further notice**
- **At all times, students and instructors will be required to wear a mask or face covering**
- **Students and instructors will have their temperatures recorded at the start of each day to monitor for early signs and symptoms**
- **Where feasible, NCRT will begin scheduling additional instructors, beyond State Fire Training requirements, to facilitate smaller instructional groups**
- **Group water stations are being discontinued and students are being instructed to provide their own water bottles**
- **To the maximum extent possible, the lecture portion of each class will be held outdoors to allow for better social distancing**
- **All students will be provided full color handouts of the PowerPoint presentations to keep**
- **NCRT will have hand sanitizing stations at each training module for students and instructors**
- **For courses requiring the use of harnesses, NCRT will issue each student a harness to use for the week to minimize unnecessary contact between students**

We are confident these steps will help to keep everyone as safe as possible. NCRT also wants to encourage you to offer any suggestions that may be useful in these efforts as well. NCRT prides itself on the ability to adapt to challenging situations and has constantly sought to update best practices from suggestions from our students.

Thank you for continuing to partner with us during these challenging times.

Respectfully,

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